Position Title: Clinical Data Analyst

Essential Responsibilities:
- Conduct and record on-site observations of specific service staff.
- Complete assigned hospitality standards checklists on a personal device.
- Complete detailed narratives for each observation with specific actions and factual comments.
- Develop and maintain relationships with selected patients to witness specific Hospitality standards.
- Make purchases throughout assigned observations using a personal credit card.
- Able to work as an IRS Form 1099 independent contractor, completing all necessary documents.
- Access to personal transportation to assigned work locations.
- Conduct unbiased observations, proving no affiliation with assigned service companies.
- Other duties as assigned

Minimum Experience and Qualifications
- High School Diploma or General Education Diploma (GED)
- Two (2) years of Clinical Health Care experience
- Proof of Flu Shot within one (1) year of application.
- Excellent written communication skills (grammar, spelling, and punctuation)
- Excellent verbal, non-verbal communication skills and listening skills.
- Complete fluency in written and spoken English.
- Familiarity with app-based technology via personal devices.
- Proficient with all Microsoft Office products.
- Strong administrative, prioritization, interpersonal and organizational skills
- Experience delivering assignments on time to assigned deadlines.
- Experience performing under pressure and within fixed time constraints.
- Remain composed and multi-task in demanding, fast-paced work environment.
- Ability to support a schedule that requires variable hours, flexible shifts, holidays, and weekends.
- Maintains a professional appearance and adheres to Freeman Group Appearance Standards.

Preferred Experience and Qualifications
- One (1) year of Patient Service Experience
- Bachelor's Degree
- Experience delivering premium hospitality service and/or concierge services.
- Secret shopping experience.